

**Marinda Heights Condo Association**  
**Architectural/Landscaping Change Request Form**  
**(ACR)**

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Please submit a complete set of plans, including a City of Omaha building permit, if required\*. You may not commence work on your proposed improvement or addition until you have received the approval to proceed.**

I hereby request approval of the following improvements to lot/home:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Describe the proposed improvements and attach plans, showing type, style, quality, dimensions, materials, color and location.)

**Please be advised that Marinda Heights Association will not be responsible for any damages that occur from the proposed improvement.**

To be constructed by: \_\_\_\_\_

Proposed date of construction: \_\_\_\_\_

Signature of Homeowner: \_\_\_\_\_

**\*\*\*Do not write below this line\*\*\***

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**Board of Directors**

**Approved**

**Denied**

**More information Needed**

**Comments:** \_\_\_\_\_

This proposed project requires a Building Permit from the City of Omaha and a copy is to be provided to the board prior to construction  Yes  No

**Authorized Signature:**

\_\_\_\_\_  
Please mail or email request to Kat Betts Betts Real Estate

\_\_\_\_\_ Date

\*Refer to this City website for information regarding Building Permits.

<https://permits.cityofomaha.org/frequently-asked-questions>